Burke Basic School

The Paw Print



August 2019



Welcome Back Burke Students!

Just a few reminders....

August Dates

<u>08/03/19</u> **Open House** 10:00 a.m. - 2:00 p.m.

08/06/19 First Day of School School starts at 7:50 a.m.

O8/30/19 EARLY RELEASE Staff In-Service 12:00 p.m.

- All children attending Burke Basic School will receive meals at no charge due to our
 participation in the National School Lunch and School Breakfast Programs called the
 Community Eligibility Provision (CEP) for school year 2019-2020. No further action is
 required of you. Your child (ren) will be able to participate in these meal programs
 without having to pay a fee or submit an application.
- Morning drop-off is between 7:30 a.m. to 7:50 a.m. Students arriving <u>after 8:00 a.m.</u> will be considered tardy and will need to stop at the front desk to receive a late pass. Failure to provide a written explanation or phone call, will automatically be considered and unexcused tardy/absence. Refer to the Parent Handbook for further information.
- Changes in transportation must be called in to give enough time to notify teachers, drivers, and our front office staff. All changes must be made <u>before 1:30 p.m.</u>
 You must provide the <u>student's name</u>, <u>teacher</u>, <u>bus route</u> and/or if the child will be a <u>parent pick-up</u>. Students may not ride other busses not assigned to them. Parents will need to call our transportation department to check availability and get approval.
- <u>Dismissal time for ALL students is at 3:00 p.m.</u> If you are picking up students on a
 regular or as needed basis, you must have a pick-up tag placed in your vehicle.
 You may obtain one in at the front desk at anytime.
- Parents are no longer allowed to visit with students during lunch hours. You are welcome to drop-off lunches in the front office and we will make sure your student receives it. If you have any questions or concerns, please contact Mrs. Bello.
- Parent Handbooks will be sent home with students. Please take a moment to review our school's guidelines/procedures. Please acknowledge that you received the handbook and return the attached forms to your child's teacher.

Visitors

To ensure the security of students, <u>ALL</u> visitors must sign-in at the front office and provide a picture I.D. We welcome and encourage parent visits; however, remember that parent visits can be distracting to the learning environment. Unless a parent is scheduled to help the teacher as a volunteer, surprise visits should be avoided, if possible.

Parents and visitors should not accompany students to classes in the morning, or attempt to visit with students or teachers after 8:00 a.m. when teachers are going to their classrooms. Please make teacher appointments via email or call the front desk to schedule one after school.

August Character Trait

Be Proactive: You are in Charge

I am a responsible person.

I take initiative.

I choose my actions, attitudes and moods.

I do not blame others for my wrong actions.

I do the right thing without being asked, even when no one is looking.

This institution is an equal opportunity provider.